

MEMORANDUM

DATE: September 12, 2018

TO: Computer Science Faculty and Graduate Students

FROM: Scott DeLoach

RE: Transferring from PhD to MS/MSE Program

Effective January 1, 2019 it is the policy of the computer science department that students in the PhD program who have received any substantial financial support from Kansas State University as a PhD student cannot transfer into the Master of Science in Computer Science (MS) or Master of Software Engineering (MSE) programs unless the student explicitly petitions the CS Graduate Studies Committee to transfer to the MS/MSE program and that petition is approved by the both the committee and the department head.

Substantial financial support includes fellowships, GTAs, GRAs, and tuition and fee waivers, but does not include smaller amounts such as reimbursements for travel or expenses.

Cc: Theresa Hogenkamp, Sheryl Cornell, Kelly Bruna